

Be A Lacrosse Hall of Fame Volunteer



Volunteer Positions Form...

All of the Minnesota Lacrosse hall of Fame Foundation volunteer positions and responsibilities are listed below. If you would like to volunteer for a board, or committee position please fill out this form and submit it as an attachment (word doc or pdf format) in an email to Mark Hellenack at MNLaxHOF@gmail.com Call 952-457-4515 with any questions.

MN Lacrosse Hall of Fame Volunteer Position Sign-Up Form...

We are trying to find volunteers interested in filling the following board, nomination committee, voter committee, golf outing, all-star game, officials appreciation Week and Induction Banquet committee positions. Please list the position(s) that interest you.

Name: _____
Address: _____ City _____ State _____ Zip _____
Phone: _____ c _____ wk _____
Gender: _____
What committee positions are you interested in?
Board: _____
Selection Committee: _____
Voting Committee: _____
Golf Outing: _____
Banquet: _____
All-Star Game: _____
Referee Appreciation Week: _____
Website: _____
What attributes and skills can you bring to the position(s):

Lacrosse affiliations if any: _____
Are you presently playing, coaching or officiating lacrosse? Y/N: ____
If yes, where?: _____
Would you be interested in playing in out golf outing? Y/N: ____
Would you or your business be interested in sponsoring one or more of our events Y/N” ____
Business Name: _____ Event: _____

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Board Positions:

President – responsible for the running the organization, fundraising, communication, and overseeing the committees and helping them achieve their goals.

Vice President – second in line for the president position, Assist the president in running the organization, fundraising, communication, and overseeing committees. General knowledge of fundraising and board procedure. (no lacrosse experience required)

Secretary – Must be willing to take meeting notes, make meeting notifications and agendas, have social media and communication skills.

Treasurer – Must be in charge of all financial matters (accounting) and keeping up to date with all IRS and State filing and fees. (no lacrosse experience required)

Hall of Fame Selection Chair – spreadsheet skills and communication skills required. Must be able to run the nominating process of potential inductees and coordinate voting and the final selection process.

Hall of Fame Banquet Chair – event planning, marketing, sponsor and golfer recruiting skills required

Golf Outing Chair – golf outing experience, hole & event sponsor, volunteer and golfer recruiting skills required

All-Star Event Chair – event management, sponsor and volunteer recruitment, communications with coaches & players.

Website Content Coordinator – must have a passion for lacrosse history, related news, statistics and work with our website provider.

At-Large – General knowledge of fundraising and board procedure (no lacrosse experience required)

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Hall of Fame Selection Committee Positions:

This committee has the job of selecting the nominees to present to the Voting Committee.

We need the following positions filled...

Hall of Fame Selection Chair – must be a board member and able to run the nominating process of potential inductees and coordinate voting and the final selection process.

Men's College rep - Must be familiar with and represent the interests of the men's college game

Women's College Rep - Must be familiar with and represent the interests of the women's college game

Boys HS Rep - Must be familiar with and represent the interests of the boys HS game

Girls HS Rep - Must be familiar with and represent the interests of the girl's HS game

Men's Officials Rep - Must be familiar with and represent the interests of men's officials

Women's Umpires Rep - Must be familiar with and represent the interests of women's umpires

Lacrosse History Rep - Must be familiar with and represent the interests of the History of the sport and those who have made an impact on it

Hall of Fame Voting Committee;

This committee votes virtually on the nominees and ranks them. The votes are submitted to the Selection Committee for the final decision.

We need about 35-40 men and women voters with knowledge of the games past and present in Minnesota....

Hall of Fame Banquet Committee Positions:

Hall of Fame Banquet Chair – Must be a board member and oversee the event planning and work of the other committee members, marketing, sponsorship and recruiting of golfers, corporate sponsors, inductees family members and friends

Banquet Venue Liason – In a timely manner coordinate and assist all the committee members and make arrangements with the banquet venue for the number of guests we expect. in atimely manner

Awards Coordinator – Make arrangements for award plaques and other related items and deliver them to the venue in a timely manner. If we decide to have 2-3 photos projected on the stage for each inductee it will be your responsibly to solicit photos from the inductee and work the projector during the ceremony.

Sponsorship & Marketing Coordinator – You will work with the event Banquet ticket Sales & Check in Mgr to sell event sponsorship, program ad sales, corporate table and individual ticket sales. You will promote the event sponsorship and ad sales on social media and with emails.

Banquet Ticket Sales & Check-In Mgr – Be in contact with inductees and family, coaches and friends to encourage ticket sales. Collect via email, in-person or online purchased ticket revenue and get it to the Treasurer prior to and after the event. Check all guests in at banquet. You will promote the event ticket sales on social media and emails.

Master of Ceremonies – Be the voice of the event, keep it on time and intro each inductee. We will have a close friend or coach (the person who nominated the inductees do a quick introduction.

Video montage & photography coordinator – Be in charge of photography and projecting photos of the inductees on the screen behind the podium during the ceremony.

Golf Tournament Committee Positions:

Golf Outing Chair - Must be a board member and oversee the golf outing planning and work of the other committee members, including marketing, sponsorship and recruiting of golfers, corporate hole sponsors, inductees family members and friends and recrut college and high school division foursomes.

Hole & event Sponsorship & Marketing Coordinator - You are responsible for marketing, hole sponsorship and contact all golfers, inductees, amily members and friends about the paying in and possibly sponsoring the golf outing.

Silent & Live Auction Coordinator -Make arrangements for silent & live auction items (products and services) and deliver them to the venue in a timely manner. Work with the hole sponsor coodinator on donated items in exchange for sponsorship. You will be responsible for the setting upof the auction items and working with the Maaster of Ceremonies who will run the live auction , Supply hime with a list of each item so he can try to sell it.

Golfer registration & check-in Mgr -Be in contact with golfers and inductees to encourage ticket sales. Collect via mail, in-person or online purchase the ticket revenue and get it to the Treasurer prior to and after the event. Check- in all golfers at the a designated time & location on the golf course

Golf Course Liaison -Coordinate and assist all the committee members and make arrangements with the golf course management in a timely manner for the number of golfers we expect to participate work with the treasurer to facilitate payment to the golf course.

Lacrosse contest Coordinator – Select a hole to run a closest to the goal lacrosse ball throwing contest for a prize. Work with the Hole & Event sponsor coordinator on the prize. Recruit and supervise volunteers to run the contest during the golf outing.

College & HS Division foursome recruiter – Recruit teams of four or more co-ed golfers to represent either their college or high school. Prizes will be given to the winners of the college and high school divisions. Work with the Hole & Event sponsor coordinator on the prize.

Officials & Umpires Appreciation Week Communications

Coordinators – We are looking for a few volunteers to be communications coordinators.

Volunteers will be tasked with reaching out to lacrosse organizations at all levels and coordinate a show of appreciation to officials and umpires. It can be in the form of a hug, a pat on the back or verbal praise with a “job well done”, a gift card or “thanks for reffing.”